

I hereby give notice of an Ordinary meeting of the

Meeting:	Combined Pou Tu Te Rangi Joint Management Committee and Harding Park Committee
Date:	Wednesday 05 September 2018
Time:	2.00pm
Venue:	Lighthouse Function Centre – 32 Mount Wesley Coast Road, Dargaville

Open Agenda

Membership

Chair: Rex Nathan

Members: Trish Harding, Matiu Wati and Willie Wright
Councillors Victoria del la Varis-Woodcock and Karen Joyce-Paki

Staff and Associates:

Parks and Recreation Manager, Governance Advisor (Minute-taker)

Jason Marris
General Manager Governance, Strategy and Democracy

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**Combined meeting of Pou Tu Te Rangi Joint Management Committee
and Harding Park Committee
Wednesday 05 September 2018, Dargaville**

1 Opening

1.1 Karakia

1.2 Present

1.3 Apologies

1.4 Confirmation of Agenda

The Committee to confirm the Agenda.

1.5 Conflict of Interest Declaration

Committee members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a Committee Member and any private or other external interest they might have. It is also considered best practice for those members to the Executive Team attending the meeting to also signal any conflicts that they may have with an item before the Committee.

2 Deputations and Presentations

3 Confirmation of Minutes

3.1 Minutes of the combined meeting of Pou Tu Te Rangi Joint Management Committee and Harding Park Committee held 06 June 2018

General Manager Governance, Strategy and Democracy 1607.12

Recommended

That the minutes of the combined meeting of Pou Tu Te Rangi Joint Management Committee and Harding Park Committee held 06 June 2018 be confirmed as a true and correct record.

Meeting	Combined Pou Tu Te Rangi Joint Management and Harding Park Committees
Date	Wednesday 06 June 2018
Time	Meeting commenced at 2.00pm Meeting concluded at 3.26pm
Venue	Resource Room, Northern Wairoa Maori, Maritime and Pioneer Museum, Harding Park, 32 Mount Wesley Coast Road, Dargaville
Status	Unconfirmed

Minutes

Membership

Chair: Rex Nathan

Members: Trish Harding, Matiu Wati and Willie Wright
Councillors Victoria del La Varis-Woodcock and Karen Joyce-Paki

Staff and Associates:

Chief Operating Officer and General Manager Infrastructure, Parks and Recreation Manager,
Parks Officer, Governance Advisor (Minute-taker)

Jason Marris
General Manager Governance, Strategy and Democracy

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**Minutes of the combined meeting of
Pou Tu Te Rangi Joint Management Committee and Harding Park Committee
Wednesday 06 June 2018, Dargaville**

1 Opening
1.1 Karakia

Rex Nathan opened the meeting with a karakia.

1.2 Present

[Secretarial Note: Hal Harding formally resigned from this Committee on 06 June 2018 via email (attachment 3 to agenda item 1.4.1 'Extraordinary item: Appointment of Trish Harding as a Council representative on the Harding Park and Pou Tu Te Rangi Joint Management Committee').]

Rex Nathan (Chair), Councillors Victoria del la Varis-Woodcock, Trish Harding, Councillor Karen Joyce-Paki, Matiu Wati and Willie Wright

Attendance

Name	Designation	Item(s)
Curt Martin	Acting Chief Executive	All
Hamish Watson	Parks and Recreation Manager	All
Mike Collins	Parks Officer	All
Darlene Lang	Community Relationships Manager	All
Lisa Hong	Governance Advisor	All (Minute-taker)

1.3 Apologies

Moved del la Varis-Woodcock/Joyce-Paki

That the apology of Willie Wright be received.

Carried

1.4 Confirmation of Agenda

Moved Joyce-Paki/Wati

That the Harding Park and Pou Tu Te Rangi Joint Management Committee:

- 1 *Pursuant to clause 9.12 of the Kaipara District Council Standing Orders, adds an Extraordinary item 'Appointment of Trish Harding as a Council representative on the*

Harding Park and Pou Tu Te Rangī Joint Management Committee' to the 06 June 2018 agenda as item 1.4.1; and

- 2 *Notes that the item 1.4.1 could not be delayed to the next meeting of the Committee in September 2018 as the item pertains to the membership of the Committee, which became effective at the date of the letter from the Minister of Conservation dated 05 June 2018 (Attachment 2 to the aforementioned report);*
- 3 *Notes that for item 2.3 'Venessa Anich', Eugene Morgan-Cockle will be speaking on behalf of the Dargaville Dalmatian Society Incorporated instead of Venessa Anich as stated in the agenda; and*
- 4 *Adds item 2.5 'Iris Toko Riki' as a public forum presentation.*

Carried

1.4.1 Extraordinary item: Appointment of Trish Harding as a Council representative on the Harding Park and Pou Tu Te Rangī Joint Management Committee

Governance Advisor **2114.03.09**

[Secretarial Note: The corresponding report was tabled at the meeting, with agreement of the Committee via resolution under item 1.4 'Confirmation of Agenda'.]

Moved **Joyce-Paki/Wati**

That the Harding Park and Pou Tu Te Rangī Joint Management Committee:

- 1 *Receives the Governance Advisor's report 'Appointment of Trish Harding as a Council representative on the Harding Park and Pou Tu Te Rangī Joint Management Committee' and its attachments dated 06 June 2018; and*
- 2 *Notes the resignation of Hal Harding as a Council representative on the Harding Park and Pou Tu Te Rangī Joint Management Committee; and*
- 3 *Notes the Minister of Conservation's appointment of Trish Harding as a Council representative on the Harding Park and Pou Tu Te Rangī Joint Management Committee.*

Carried

1.5 Conflict of Interest Declaration

Name	Conflict
Councillor Joyce-Paki	Item 2.1 'Josephine Nathan' – Councillor Joyce-Paki is Josephine Nathan's supervisor

2 Deputations and Presentations

2.1 Joesephine Nathan

Joesephine Nathan tabled a concept outline and spoke in the public forum regarding a marae concept for the Pou Tu Te Rangi Harding Park.

2.2 Lynda Leigh, Visual Solutions

[Secretarial Note: Council officers informed the Committee that an item requesting Purchase Order 7618 be rolled over into the 2018/2019 budget.]

Lynda Leigh tabled an update on works undertaken under Purchase Order 7618 and spoke in the public forum regarding the progress of signage work previously authorised by the Committee for the 2017/2018 year.

2.3 Eugene Morgan-Cockle (Venessa Anich on the agenda), Dargaville Dalmatian Cultural Club Incorporated

Eugene Morgan-Cockle spoke in the public forum regarding the upcoming '160 Year Celebration of First Dalmatian Immigrant Arrival in New Zealand' on Saturday 10 November 2018 at Pou Tu Te Rangi Harding Park.

2.4 Allen Mortensen and Reuben Cohen, Dargaville Community Development Board

[Secretarial Note: Committee members requested that an report looking at options for the CCTV tower be included in the agenda for the Committee meeting in September 2018. However, further correspondence was received by Council on 08 June 2018 stating that the Dargaville Community Development Board has chosen an alternate site for the CCTV tower. Council officer forwarded this letter to the Committee and advised that the report is no longer required.]

Allen Mortensen and Reuben Cohen tabled an information sheet about the proposed CCTV tower and spoke in the public forum regarding the placement of the CCTV tower at the Pou Tu Te Rangi Harding Park.

2.5 Iris Toko Riki

[Secretarial Note: Committee members advised Iris Toko Wati to speak to the Te Uri o Hau Taumata Council regarding this matter.]

Iris Toko Riki spoke in the public forum regarding the negative cultural ramification of the walkways in Pou Tu Te Rangi Harding Park.

3 Confirmation of Minutes

3.1 Harding Park and Pou Tu Te Rangi Joint Management Committee minutes: 07 March 2018

Administration Manager 1607.11

Moved Joyce-Paki/del la Varis-Woodcock

That the minutes of the Harding Park and Pou Tu Te Rangi Joint Management Committee held 07 March 2018 be confirmed as a true and correct record.

Carried

4 Operational

4.1 Operations Update: March 2018 - May 2018

Parks and Recreation Manager 4702.06

Moved Joyce-Paki/Harding

That the Harding Park Committee and Pou Tu Te Rangi Joint Management Committee:

- 1 *Receives the Parks and Recreation Manager's report 'Operations Update: March 2018 – May 2018' dated 23 May 2018 and the information contained therein; and*
- 2 *Determines that it believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Accepts the Dargaville Dalmatian Cultural Club Inc's invitation to the '160 Year Celebration of First Dalmatian Immigrant Arrival in New Zealand', on Saturday 10 November 2018 at Harding Park and requests the Te Uri o Hau Taumata Council to send a representative to attend and give a speech as representative of the Harding Park and Pou Tu Te Rangi Joint Management Committee.*

Carried

Closure

The meeting closed at 3.26 pm.

Confirmed

Chair

Kaipara District Council
Dargaville

Unconfirmed

4 Decision

File number: 4702.06 **Approved for agenda**
Report to: Combined meeting of Pou Tu Te Rangi Joint Management Committee and
 Harding Park Committee
Meeting date: **05 September 2018**
Subject: **Dog Control in Pou Tu Te Rangi Harding Park**
Date of report: 27 August 2018
From: Hamish Watson, Parks and Reserves Manager
Report purpose **Decision** **Information**
Assessment of significance **Significant** **Non-significant**

Summary

Council has received a number of requests from the public to ban dogs from the sacred Pā site (the Pā site) at Pou Tu Te Rangi Harding Park. The legal description for the area the ban is sought is, Lot 1 DP 79437. The issue for those making the request is dogs being walked through, and defecating on and around, the Pā site. A large amount of the correspondence does not wish to discourage people to use the area, rather that the use be sympathetic and respectful of the Pā site.

Staff are seeking a recommendation from the Committee to exclude dogs from the Pā site and that dogs be on a leash for the rest of the Park. As part of this work, staff have explored what is involved in implementing an exclusion and lease zone for the Park. Attachment 1 is a map of the area of exclusion being sought. For this to happen an amendment to Council's bylaws would need to occur. Council is currently working through amending the Kaipara District Policy on Dogs and Dog Management Bylaw. If the Committee was to resolve the recommendation, this amendment would be included as part of the wider bylaw review for public consultation.

Recommendation

That Kaipara District Council:

- 1 *Receives the Parks and Recreation Manager's report 'Dog Control in Pou Tu Te Rangi Harding Park' dated 27 August 2018; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Recommends to Council that dogs be excluded from the Pou Tu Te Rangi Historic Reserve/Pā site (being Lot 1 DP 79437) with lease control for the remainder of Pou Tu Te Rangi Harding Park, through an amendment to Kaipara District Policy on Dogs and Dog Management Bylaw.*

Reason for the recommendation

To better manage dogs usage in Pou Tu Te Rangi Harding Park

Reason for the report

The public has expressed their concern that dogs that are taken to Pou Tu Te Rangi Harding Park are defecating on the Pā site. People who have written to Council want the Park to be enjoyed by all, but want users to be respectful and consider the sacredness of this site and that Maori find this behaviour by irresponsible dog owners culturally upsetting.

Issues

In order to exclude dogs from the Pā site, Council is required to adopt a policy in respect of this. While Council has adopted the Kaipara District Policy on Dogs and Dog Management Bylaw under the provisions of the Dog Control Act, this bylaw does not offer the ability to prohibit dogs in specified public places and as such, does not currently cover the ability to prohibit dogs in Pou Tu Te Rangi Harding Park.

Factors to consider

Community views

The community has given a clear message to Council that they do not wish to see dogs on the Pā site. Staff are asking for the Committee's views, and based on this will include the recommendation to Council for inclusion in the Bylaw Review.

Financial implications

There are some minor financial implications for this decision. Staff will look to erect signage in the Park if the Bylaw Review is successful, but this can be accommodated within current operational budgets.

Policy/Legal implications

Legal advice has been sought about the mechanism to prohibit dogs within a Council park. As a Committee of Council, Pou Tu Te Rangi Harding Park Committee makes recommendations to the full Council for any policies or developments required. Staff are seeking support from the Committee for the exclusion and lease control. If received this would be included as part of the Kaipara District Policy on Dogs and Dog Management Bylaw for Council consideration and subsequent public consultation.

The Policy implications of this are as outlined above, in that a change to the Kaipara District Policy on Dogs and Dog Management Bylaw would be sought.

Options and assessment of options

Option A: Exclude dogs entirely from all of Pou Tu Te Rangi Harding Park.

This would ensure that no further issues would arise with dogs in the Park, but would likely upset responsible dog owners and is also not the intention of those that have written seeking better control.

Option B: Exclude dogs from the Pā site.

This could be an appropriate option, but may not be perceived by the public as going far enough. A free-ranging dog still has the ability to defecate outside of the Pā site without an owner being aware.

Option C: Exclude dogs from the Pā site with leash control for the remainder of the Park.

This provides the best option to deal with any issues surrounding irresponsible dog owner's use of the park. Responsible owners will not be offended by a change to the way in which they use the Park.

Option D: Remains as the status quo.

This option does not address the current issue and as such is not a viable option.

Assessment of significance

The recommendation is not considered 'Significant' under Council's Significance and Engagement Policy.

Recommended option

The recommended option is **Option C**.

Next step

Recommend to Council to Include the recommendation from the Committee in the Kaipara District Policy on Dogs and Dog Management Bylaw for adoption by Council for public consultation.

Attachments


- Map of exclusion and lease control area.

Dog Control – Pou Tu Te Rangi Harding Park

Print Date: 21/08/2018
Print Time: 3:09 PM



Sacred Pa Site
and area of Dog
Ban

 Scale: 1:2811
Original Sheet Size A4

Projection: NZGD2000 / New Zealand Transverse Mercator 2000
Bounds: 1677657.22982113, 6020037.85889716
1678421.77225707, 6020459.54718624

The information provided is an indication only and needs to be validated in the field.
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File number: 4702.06 **Approved for agenda**
Report to: Combined meeting of Pou Tu Te Rangi Joint Management Committee and
 Harding Park Committee
Meeting date: **05 September 2018**
Subject: **Historic River Walk Signage in Pou Tu Te Rangi Harding Park**
Date of report: 22 August 2018
From: Hamish Watson, Parks and Reserves Manager
Report purpose **Decision** **Information**
Assessment of significance **Significant** **Non-significant**

Summary

Council has received a request from the Northern Wairoa Genealogical Society to install information boards at Pou Tu Te Rangi Harding Park as a part of the wider Historic River walk. These signs will be located as indicated in Attachment 1 and the design will be as per Attachment 2.

Recommendation

That the Combined Pou Tu Te Rangi Joint Management Committee and Harding Park Governance Committee:

- 1 *Receives the Parks and Recreation Manager's report 'Historic River Walk Signage in Pou Tu Te Rangi Harding Park' dated 22 August 2018; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Approves the recommended Option A of the afore-mentioned report to approve the installation of the signage, at Pou Tu Te Rangi Harding Park, for the Historic River Walk.*

Reason for the recommendation

This will enhance the visitor's experience when visiting Pou Tu Te Rangi Harding Park and will provide more information about the history of Northern Wairoa.

Reason for the report

To provide the Committee with the information required to make an informed decision.

Background

We have been approached by a group of local genealogists who are working on the re-development and re-branding of the Historic River Walk first established in 2000. This is one of two historic walks planned for Dargaville and they feel that the success of this project will significantly impact on the revitalisation of the town, providing renewed interest in our history and impacting on economic growth and prosperity. They believe this work also compliments the planned Placemaking Project for Dargaville town that is led by Council with community support.

This particular walk extends from Lower Hokianga Road, into Mangawhare, along River Road, Park Road, around The Old Cemetery and Harding Park with its own walkways and picnic spots, and returns to town via Logan Street. There are a total of 27 sites in all.

The Northern Wairoa Genealogical Society sees the benefits as:

- the planned walk will identify and provide information through a brochure and information boards on 27 significant historic sites and historic events;
- acknowledge the importance of Pou Tu Te Rangi Harding Park and its place in the local recreation and historic environment;
- be accessible to all;
- provide educational opportunities - for school children, families and visitors;
- enable our community to engage in, and develop pride in its local history;
- recognise the social, industrial and commercial history of tangata whenua and early settlers;
- be a leisure activity providing exercise for all;
- user friendly for the physically challenged;
- inclusive of seniors;
- encourage visitors to stay longer in Dargaville;
- support the local business community;
- contribute to the promotion of Dargaville as a valued destination.

Three of the planned sites are situated in Pou Tu Te Rangi Harding Park and relate to the Rainbow Warrior masts, the Wesley Mission site across the main road from the old Cemetery, and the Aratapu Library.

This group seeks permission from the Pou Tu Te Rangi Harding Park Committee to have Visual Solutions, the designers contracted to build all signs, erect two information boards in the vicinity of the Rainbow Warrior masts to reference the first two sites. Permission is being sought from both Dargaville Museum and Heritage NZ to mount the third board on the front wall of the Aratapu Library.

Issues

No known issues.

Factors to consider

Community views

The RMP was developed using a public process and reflects the views of the community and other stakeholders at the time of its development. The Park and Pa site is popular with local and visitors to the area. The site, particularly the Museum, is considered to be amongst Dargaville's greatest attractions. Public interest in any decision relating to governance of this area is therefore high.

Financial implications

There are no known financial implications as the cost and maintenance of signage will be covered by the Northern Wairoa Genealogical Society.

Policy implications

There are no policy implications as all recommendations are consistent with the RMP.

Legal/delegation implications

There are no delegation issues; the Committee has delegated authority from Council to govern Pou Tu Tu Rangi Harding Park in accordance with its Terms of Reference.

Options and assessment of options

Option A: Approve the installation of the three signs.

This will allow members of the public walking the trail to learn about the history of Northern Wairoa, and would be seen as a good collaboration between the Combined Pou Tu Te Rangi Joint Management Committee and Harding Park Committee, the Northern Wairoa Genealogical Society and Council.

Option B: Decline the installation of the three signs.

This would have no impact, but could be seen as a missed opportunity.

Assessment of significance

The recommendation is not considered 'Significant' under Council's Significance and Engagement Policy.

Recommended option

The recommended option is **Option A**.

Next step

Approve the installation of the signage with the Northern Wairoa Genealogical Society and ensure signage is installed correctly.

Attachments

Attachment 1 Location photographs

Attachment 2 Signage Design

Locations for Heritage Trail Signs

Wesleyan Church

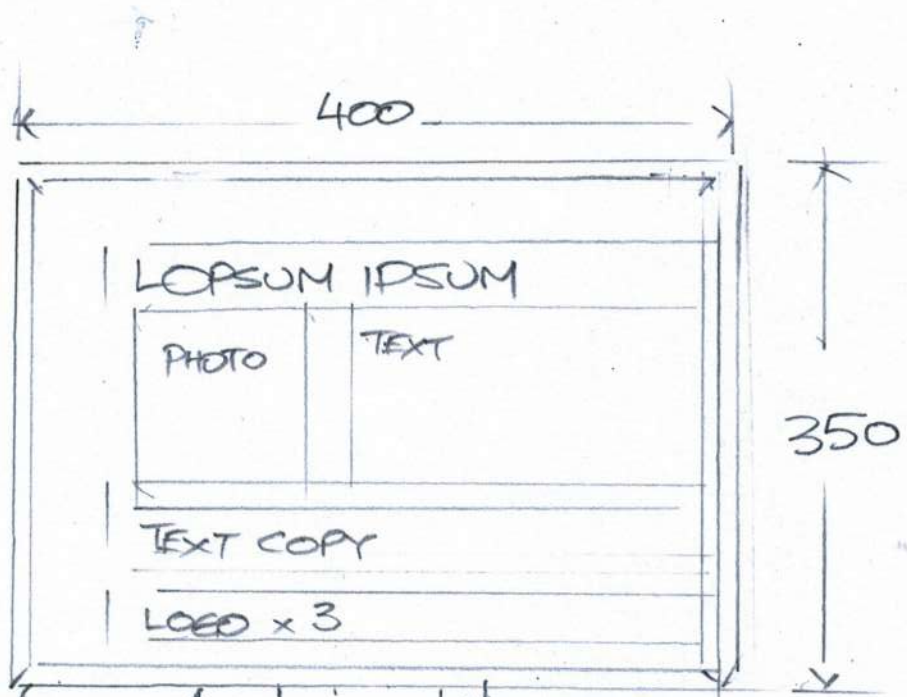


Rainbow Warrior Masts



Aratapu Hall





ALLOY CAP
 12MM PLY BACK
 ACM FACE

800

POST 100x100
 MG H6
 BLACK



CONCRETE
 MOWING
 STRIP



5 Information

File number: 4702.06 **Approved for agenda**
Report to: Combined meeting of Pou Tu Te Rangi Joint Management Committee and
 Harding Park Committee
Meeting date: **05 September 2018**
Subject: **Operations Update: June 2018 – August 2018**
Date of report: 27 August 2018
From: Hamish Watson, Parks and Recreation Manager
Report purpose **Decision** **Information**
Assessment of significance **Significant** **Non-significant**

Summary

The Harding Park Committee has been established to work alongside the Pou Tu Te Rangi Joint Management Committee to implement the adopted 2012 Pou Tu Te Rangi and Harding Park Reserve Management Plan (RMP).

There is a \$100,000 capital works budget available in 2018/2019 to implement the Works Programme that was approved in the Long Term Plan 2018/2028.

A summary of activities, operations and maintenance work carried out over the months of June 2018 to August 2018 is reported below.

Recommendation

That the Combined Pou Tu Te Rangi Joint Management Committee and Harding Park Committee receives the Parks and Recreation Manager's report 'Operations Update: June 2018 – August 2018' dated 27 August 2018 and the information contained therein.

Reason for recommendation

This will keep the Committee up-to-date on progress and relevant information regarding the ongoing operations and implementation of the Pou Tu Te Rangi and Harding Park Reserve Management Plan.

Reason for the report

To report on the operations by providing an update for the June 2018 – August 2018 period and the 2018/2019 Works Programme.

Background

The Combined Pou Tu Te Rangi Joint Management Committee and Harding Park Committee (the Committee) is charged with implementing the July 2012 Pou Tu Te Rangi and Harding Park Reserve Management Plan (RMP).

The adoption of the RMP signals the start of a new phase for this site and its wider surrounds. It is intended that any future development or land use decisions must recognise the RMP's shared vision/goals for Harding Park and Pou Tu Te Rangi Pa (Park and Pa site).

Operations update

Council has approved \$100,000 per annum capital works and the Committee adopted the 2017/2018 Works Programme.

Project	Status	Budget \$	Actual \$
Signage	Work In Progress (WIP)	32,000	21,140
Bollards – Traffic control outside Museum and others around the Park	WIP	5,000	
Traffic management report implementation	Completed	14,000	14,522
Pa Hui	To do	2,000	
Furniture	To do	5,000	2223
Landscape design/architect	On hold	10,000	
Plants	Ongoing	5,000	5,370
Volunteers/events	Ongoing	5,000	2,877
Shade sails on verandah	To do	5,000	
Vegetation removal	Ongoing	10,000	24,900
Implementation of landscape design	On hold	7,000	
Total		\$100,000	\$71,032

General matters

- Remaining Manuka (2100) and Kanuka (1,000) have been planted;
- Clearing of weeds around previously planted native plants to ensure successful establishment has continued;
- Two gullies have been cleared for new plantings, these are within the Old Mt Wesley Cemetery area;
- Remaining roadside gum trees have been removed;
- KDC staff have received an email inquiring about the possibility of installing a mountain bike track at Pou Tu Te Rangi Harding Park by the Frisbee Golf area;
- It was requested at the last Committee meeting to carry forward the remaining budget for the interpretation signage (\$23,500), this has been missed and is now included in the 2018/2019 work plan;
- KDC is working to prepare a new Reserves and Open Spaces Strategy (ROSS). ROSS is focused on the high level, strategic issues around managing the many areas of reserve and open space land which Council holds on behalf of the community. As part of this process, the team is writing to, and meeting with, key stakeholders to seek their input into a draft Strategy. The draft Strategy will later be subject to a full public consultation process, including submissions and hearings before being adopted.

It should be noted that, at this stage, the new Strategy is not anticipated to alter the way Pou Tu Te Rangi Harding Park is managed. The existing arrangements are considered appropriate;

- Council staff have begun the process of reviewing Council's Policy on Dogs and Dog Management Bylaw. Council staff are working to identify the issues the district is facing with dog

control and to seek input from key stakeholders and partners. This will then allow the preparation of a draft policy and bylaw, and Statement of Proposal. These documents will later be adopted for full public consultation, including hearings, early in 2019. A report requesting a change to the current dog bylaw conditions for Pou Tu Te Rangi Harding Park is included later in this document;

- The initial PGF application has not been submitted on advice from the Northland PGF group. A PGF application will be submitted in the next couple of months for funds for a feasibility study that will look at development options for the site and the walking and cycling linkages to the site.

The Committee will have an opportunity to provide feedback on the application.

Proposed Works Programme for 2018/2019

Project	Budget \$
Signage	23,500
Bollards – Traffic control outside Museum and others around the Park	10,000
Furniture	15,000
Landscape design/architect	15,000
Plants	10,000
Vegetation removal	10,000
Implementation of landscape design	16,500
Total	\$100,000

Factors to consider

Community views

The RMP was developed using a public process and reflects the views of the community and other stakeholders at the time of its development. The Park and Pa site are popular with locals and visitors to the area, and are considered to be amongst Dargaville's greatest attractions. Public interest in any decision relating to governance of this area is therefore high.

Policy implications

There are no policy implications as all recommendations are consistent with the RMP.

Financial implications

It is the Parks and Recreation Manager's responsibility to ensure all operations are conducted within budget. The financial budgets are set within the Long Term Plan and respective Annual Plans.

Legal/delegation implications

There are no delegation issues: The Harding Park Committee has delegated authority from Council to govern Harding Park in accordance with its Terms of Reference.

Assessment of significance

This is not a significant activity on Harding Park and as such is not considered to be significant in terms of Council's Significance and Engagement Policy.

Next step

Implement the approved 2018/2019 Works Programme and continue to maintain the developments undertaken to date.

Closure

**Kaipara District Council
Dargaville**